POST EVENT EVALUATION

EVENT: 

Location/Date/Time: 

Key Players: 

Attendance: 

Event Cost: 

Cost Per Person: 

Should this event be hosted again?   Yes ☐ No ☐ With Modifications ☐

Was this event successful? If so, what were indicators of success?

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Were there unforeseen challenges?

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What steps can be made toward improvement?

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Additional considerations:

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